

Personal details

Customer no.:		Date:	
Customer name:			
Contact name:			
Area manager no.:			

Application for electronic invoicing (PDF format)

Dear Customer,

We are now giving you the option of receiving your invoices in PDF format via email (instead of by post), which is both quick and convenient.

If you would like us to register you for electronic invoicing, we require only the personal details summarised here.

Email address for receiving invoices: _____

Further information relating to electronic invoicing can be found in the German Federal Ministry of Finance communication dated 2nd July 2012.

If you have any questions do not hesitate to contact us on **04282 - 63 490 5050**.

_____, on _____ **Customer signature**